

# Official Guide: Donating to Olive Crest via a Donor Advised Fund (DAF)

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## Step-by-Step Instructions

### 1. Identify Your Donor Advised Fund Provider

Common DAF sponsors include Fidelity Charitable, Schwab Charitable, Vanguard Charitable, and community foundations. Log in to your DAF account or call your account manager.

### 2. Search for Olive Crest

Use the following information to locate Olive Crest in your DAF portal or to your account manager:

- Legal Name: Olive Crest
- Tax ID (EIN): 95-2877102
- Mailing Address:  
Olive Crest – Donor Services  
2130 E. Fourth Street  
Santa Ana, CA 92705

### 3. Recommend a Grant

Specify the amount you wish to donate. Indicate whether this is a one-time or recurring grant. If your DAF allows, include a note such as:

“This grant is intended to support Olive Crest’s general operating funds” or

“This grant is intended to support the Transforming Lives Campaign (TLC) or

“This grant is intended for a special event (include name of event)”

### 4. Submit the Grant Recommendation

Follow your DAF provider’s process to finalize and submit the grant recommendation.

### 5. Notify Olive Crest (Optional but Encouraged)

To ensure proper acknowledgment and allocation of your gift, you may notify Olive Crest directly:

- Email: [donorservices@olivecrest.org](mailto:donorservices@olivecrest.org)
- Phone: 714-543-5437

### 6. Keep Records for Tax Purposes

Although DAF contributions are tax-deductible at the time of funding your DAF, keep your DAF account statements and Olive Crest’s acknowledgment for your records.